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**From:** Rizzo, George [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D1C9950DF21F459CA8F7802659D85C2B-GRIZZO]  
**Sent:** 2/26/2021 8:16:27 PM  
**To:** Pennewell James [James.Pennewell@doe.k12.de.us]  
**Subject:** RE: [External] WIIN 2107 Grant Quarterly and Annual Reports  
**Attachments:** WIIN Lead Testing in Schools State Data Collection template.xlsx

Jimmy,

Attached is the WIIN 2107 quarterly report template as requested. After you complete it, please include "DE" and "Q1 FY2021" somewhere in the file name when you save it. The please send the report to me. This will help me keep track of each program's reporting. I have 6 programs which means 24 reports each year.

Please let me know if you have any questions.

George

George S. Rizzo  
Environmental Scientist  
Drinking Water Section (3WD21)  
U.S. EPA Region III  
1650 Arch Street  
Philadelphia, PA 19103-2029  
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**From:** Pennewell James [mailto:James.Pennewell@doe.k12.de.us]  
**Sent:** Wednesday, February 03, 2021 8:12 AM  
**To:** Rizzo, George <Rizzo.George@epa.gov>  
**Cc:** Oravez Catherine <Catherine.Oravez@doe.k12.de.us>  
**Subject:** RE: [External] WIIN 2107 Grant Quarterly and Annual Reports

Good morning George,

Please see the attached annual report. Do you have a copy of the quarterly report template you can send?

Thanks!

Jimmy

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**From:** Rizzo, George <Rizzo.George@epa.gov>  
**Sent:** Friday, January 29, 2021 4:13 PM  
**To:** Pennewell James <James.Pennewell@doe.k12.de.us>  
**Cc:** Oravez Catherine <Catherine.Oravez@doe.k12.de.us>  
**Subject:** [External] WIIN 2107 Grant Quarterly and Annual Reports

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Jimmy,

I apologize for not sending this email to you earlier. I'm working on updates to the WIIN 2107 grants for the Region III programs and navigate the new grant award system. I will be working on the FY2020 awards over the next several weeks.

I'm also updating the receipt of quarterly and annual reports. EPA Headquarters has requested that the regional offices submit copies of the annual reports to them. The quarterly and annual reports for DE need to be submitted to me as soon as possible. The annual report should cover the October 1 to September 30, 2020 period; the quarterly report will be for the October 1 to December 31, 2020 period.

If you have submitted either or both reports previously, please let me know as I may have missed them while I was on leave at the end of December.

In case you had not received it previously, attached is a copy of the annual report template for your use. I would appreciate it very much if you could submit the requested reports, particularly the annual report, by Wednesday, February 3, 2021. Please let me know if you have any questions. Thank you in advance for your cooperation in this matter.

George

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